

**Sir William Osler Parent Advisory Council (PAC)
MEETING MINUTES**

Date: **Tuesday, January 21, 2020**

Location: École Sir William Osler (ESWO)
1600 Grant Avenue
Winnipeg, MB R3N 0M5

Present:	Dominique Ostermann; Kerrie Reid; Denessa Martin; Lauren MacDiarmid; Amber Hammond; Alisha Bradbury; Darrell Jillett; Christine Jillett; Meghan Cameron; Tara King; Avery Jodoin
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1. Meeting called to order at:	6:00 p.m.
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2. Reports:

2.a Chair's Report:

- Denessa opened the PAC meeting and asked Amber, Mme. Ostermann and Mme. Reid to provide the Treasurer, Principal and Teacher's reports for January.

2.b Treasurer's Report:

- Amber provided a financial report showing the opening and closing balances of the PAC & lunch program accounts for December 2019 and January 2020 (see Appendix A).

2.c Principal's Report:

- The Positive Behaviour Intervention and Supports (PBIS) Committee has met. ESWO's PBIS 'anchor' themes are: *be safe, be respectful, be responsible*. Common areas for PBIS (e.g. water fountains) have been identified and the expectations for each area are set. Next steps are: 1) creating the script for training staff and students; and 2) creating posters.
- Mme. Bautista has been working on intramurals for the 2019/20 school year:
 - There will be a tennis workshop for the grade 4 & 5s on Thursday, Jan 23. Mme. Bautista has gotten tennis rackets & balls donated to the school. ESWO has also been invited to participate in a Seven Oaks School Division tennis tournament on Feb 13.
 - There was an overwhelming turnout for ESWO's skating club this year! 53 skaters signed up. Children have been split into two groups (N-2 & 3-5) for safety and supervision reasons.
- ESWO's Scholastic book fair generated \$2,818.50 in sales, which earned the school \$1,310.60 in new books.
- ESWO's Shelmerdine poinsettia sale generated \$1,725.44 in fundraising proceeds.

- ESWO's Koats for Kids collection in November had an outstanding amount of items donated. The December collection for Winnipeg Harvest received 262lbs of food, plus a \$400.00 donation was made to Winnipeg Harvest with the proceeds from the winter bazaar.
- Mme. Ostermann provided an update on upcoming events:
 - ESWO's Open House is Thursday, January 23 at 6:00pm.
 - Student intention forms will be going home in February. The Jillett and Bradbury families will be leaving after the school year, so the PAC discussed the need to transition some of the responsibilities from the departing families to other/new Committee members next year.
 - February is "I love to read" month. If parents have any connections to people who may like to come and read at ESWO, please let Mme. Ostermann know.
 - Festival du Voyageur week is Feb 18-21. Mme. Ostermann will be sending out an email asking for parent volunteers for the 21st.

2.d Teacher's Report:

- Mme. Reid provided an update on activities being undertaken with students, including a recent multimedia project undertaken with her classroom.

3. Committees and Other Business:

3.a Playground Committee:

- The playground committee is continuing the process of writing and applying for grants:
 - Applications to the Community Incentive Grant Program (CIGP) and Tree Canada have been submitted.
 - Applications are now being finalized for the Winnipeg Foundation's Community Grant Program and the Shade Structure Grant Program.
 - ESWO's Children's Heritage Fund application was submitted, but there are steps that still need to be completed before it will be reviewed for potential funding support (which is now expected to occur in the fall of 2020).
- Asphalt painting and spring beautification of the school exterior were volunteer-led projects that served as positive examples to draw from for the playground funding applications. Ideas about how to expand on these projects were shared. Mme. Ostermann mentioned that \$400 has been secured from the School Division again for spring beautification.
- Playground fundraising for the 2019 calendar year totaled \$4,128.00 (50/50 at the 2019 Year End Picnic was \$1,862 / Sep 2019 Peak of the Market was \$1,910 / Popcorn Sale at the 2019 Winter Concert was \$316). Great progress is being made!
- There is still some popcorn left over from the Winter Concert. The PAC discussed the possibility of a popcorn sale at school one day in February.
- The playground committee raised the possibility of starting a Polar Bear Recess Club (<https://activeforlife.com/polar-bear-clubs/>). Parents/guardians can sign a waiver to allow their child(ren) to get outside time each day (e.g. even on days where recess is indoors).

due to school weather policies). Participation would be completely optional. St. Andrew's School has operated a Polar Bear Recess Club since January 2016. The committee noted that supervision for the children going outside on indoor recess days is obviously the biggest barrier. Mme. Ostermann and Mme. Reid agreed to explore this further.

3.b Lunch Program Committee:

- Christine provided an update on the lunch program. Parent volunteers continue to be needed to assist. Since the Jilletts will be leaving at the end of the school year, there will be an email sent out to request new parent volunteer(s) to help with coordination of the program. A food processor has been purchased to assist with the lunch program prep.
- Remuneration for the part-time staff that work the lunch program was discussed. Increasing pay for certain lunch program staff that have additional responsibilities will be explored, to see what level of increase (e.g. from \$15/hr. to \$16/hr. or \$17/hr.) can be provided while keeping payroll/etc. costs for the program sustainable. Next year, parent costs for the lunch program will likely need to be increased.

3.d Year End Picnic Committee:

- Volunteer roles for organization of the picnic were discussed. Christine will draft an email for parent reps to secure volunteers and finalize a date. Lauren can help create a 'Sign up Genius' form as a tool for volunteer sign up.

3.e Glenlea Fundraiser:

- The plant pick-up date for ESWO's 2019/20 Glenlea fundraiser will be Tuesday, May 19.
- Again this year, ESWO will strive to go paperless for the Glenlea fundraiser—orders can be made online and some paper catalogues will be available in the office.

3.f Presentation on Internet Safety:

- Mr. Harrison did not attend the PAC meeting, so no presentation was given.

3.g Other Business:

- There was a question about whether ESWO had looked into adopting a tool like Permission Click. Mme. Ostermann indicated that the school had looked at it and were of the opinion that it wouldn't provide much added benefit as compared to current processes.
- Teacher/Staff Appreciation Week is coming up (February 11 – 15). With all the new staff at ESWO, there was a suggestion that we could build some activities into Teacher/Staff Appreciation Week to help students learn more about all the teachers at their school (as opposed to just the teacher(s) for their particular classroom. Alisha offered to assist in exploring this further.
- ESWO's French Advisory Committee representative was unable to attend the PAC meeting, but asked that the following French Advisory Committee meeting summary be added to the January PAC minutes:
 - At the most recent French Advisory Committee meeting, a discussion took place about the enrolment in French Immersion and Milieu. The numbers are gradually expanding each year in Early and Middle Years. There is a decrease in French

enrolment when students enter high school. Parents asked if, in future, the stats could show the increases/decreases in percentage format (in addition to the overall enrolment numbers) to better demonstrate the changes from year to year.

- Trustee Dumont was going to put forward a motion with the Board to look into adding a French I.B program which the Advisory group had recommended last year. The hope of the French I.B. Program would be to encourage students to continue their studies in French and graduate with a French Diploma.
- Trustee Dumont also was going to put forward a motion with the board to have a “Build from within Program” in French. The purpose of this would be to help with the shortage of French Positions in education. The program would provide opportunities and supports for people who would like to pursue a career in French Education.
- The motions by Trustee Dumont were passed. The article below provides additional information on the two motions and outlines what those changes may look like: <https://www.cbc.ca/news/canada/manitoba/winnipeg-school-division-french-immersion-studying-1.5387463>
- The Winnipeg School Division will pay for a Manitoba Association of Parent Councils (MAPC) membership for any PAC that would like a membership.

Meeting adjourned at:	6:49 p.m.
Next meeting date:	Tuesday, February 18, 2020

